

Abbeydore & Bacton Group Parish Council

29th April 2025

Councillor,

You are summoned to the Annual Meeting No ABPC/MW/130 of the Group Parish Council,
which will be held in Abbeydore Village Hall on Tuesday 6th May 2025
Meeting to commence at 7.10pm and be concluded by 9.30pm

Agenda

- 1.0 Election of Chairman & Vice-Chairman**
- 2.0 Apologies for Absence**
To receive any apologies of absence
- 3.0 To Consider any Co-option Applications**
- 4.0 Declarations of Interest & Dispensations**
To receive any declarations of interest in agenda items or written applications for dispensation
- 5.0 To Receive, Approve and Sign as a true record**
The Minutes of meeting No ABPC/MW/129 of 4th March 2025 emailed / attached
- 6.0 2024-2025 Income & Expenditure Breakdown**
Spreadsheet for approval emailed / attached
- 7.0 Annual Governance & Accountability Return (AGAR) 2024-2025**
- 7.1** To Receive & Note The Annual Internal Auditors Report 2024-2025 and agree any required action
- 7.2** Parish Council to approve Annual Governance Statement (Section 1) emailed / attached
- 7.3** Annual Accounting Statements 2024 - 2025 (Section 2) for approval emailed / attached
- 7.4** AGAR 2024-2025 Certificate of Exemption approved emailed / attached
- 7.5** Chairman & Clerk to sign the Annual Governance Statement, Chairman to sign Accounting Statement
- 7.6** RFO to set commencement date for the exercise of public rights
- 7.7** Certificate of Exemption signed by RFO & Chairman
- 8.0 Financial Report**
- 8.1** Confirmation of Invoices for Payment / Receipts / Bank Balances email / to follow
- 8.2** To consider Appointment of Mrs J M Watson as Internal Auditor & Scope of Audit 2025-2026
- 8.3** To update Lloyds Bank Mandate if required
- 8.4** Parish Council Insurance review for 2025-2026
- 8.5** Pensions Regulator Letter- re-enrolment
- 9.0 Election of Delegates & Reports**
To nominate Delegates to:- Abbeydore Village Hall Committee Bacton Village Hall Committee
The William Hoskins Charity
- 10.0 Policy Reviews**
- 10.1** To formally adopt 2025 version Parish Council's Standing Orders emailed / attached
- 10.2** To formally adopt 2025 version Parish Council's Financial Regulations emailed / attached
- 10.3** To formally adopt 2025 version Parish Council's Transparency Code emailed / attached
- 10.4** To review and update as required Parish Council's Asset Register emailed / attached
- 11.0 Parish Lengthsman Grant & Specific Works Programme**
- 11.1** To confirm new two year Lengthsman contract with Terry Griffiths (Contracts)
- 11.2** Lengthsman Grant Application, Contract & Annual Maintenance plan for 2025-2026
- 11.3** To receive **new** information on any Parish Highway & Public Footpath Issues (Weed killer in Verge)
- 11.4** To agree Specific Lengthsman Programme of works
- 12.0 Planning Consultation**
No 250903 The Meadowlands, Tremorithic Road, Bacton HR2 0AU
Proposed internal renovation and extension to existing outbuilding into ancillary accommodation
- 13.0 Information Sheet** (Not covered by an agenda item and **(for information only)**) emailed / attached
- 14.0 Agenda of Next Meeting**
To receive requests for items to be on the Agenda of the next meeting
- 15.0 Date, Time and Venue of Next Meeting**
Abbeydore Village Hall Tuesday 1st July 2025 7.00pm

M Walker

Clerk to Abbeydore & Bacton Group Parish Council
Email Clerk@Abbeydoreandbactongroup-pc.gov.uk

Abbeydore & Bacton Group Parish Council Serving the Local Community